

MEETING MINUTES

FULL BOARD

TUESDAY, SEPTEMBER 29, 2026

Draft

MEMBERS PRESENT:	☐ OPEN SEAT (VACATED BY S. SLATON)	☒ I. NAUMOWICZ
	☐ L. BERRY-BOBOVSKI	☒ M. PAIGE
	☒ P. BRIDGE	☒ M. PIZZIMENTI
	☒ R. GARBER – BOARD CHAIR	☒ M. SERIO - VICE & COMM. CHAIR
	☒ M. IKLE	☒ S. VANDEMERGEL
	☐ C. NAGY	☒ A. YURKANIN- BOARD SECRETARY
MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI, C. NAGY	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA:** AGENDA DATED SEPTEMBER 29, 2026

- ☒ MOTION TO APPROVE THE AGENDA, AS PRESENTED.
- ☐ MOTION TO APPROVE THE AGENDA, AS MODIFIED:
- Moved BY: **A. Yurkanin** / SECONDED BY: **I. Naumowicz**
- ☒ MOTION PASSED 9 / 0
- ☐ MOTION FAILED

4. **CALL TO THE PUBLIC:** None ☒

5. **APPROVAL OF MINUTES:** MINUTES OF MEETING DATED AUGUST 25, 2026

- ☒ MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
- ☐ MOTION TO APPROVE THE MINUTES, AS MODIFIED:
- Moved BY: **M. Serio** / SECONDED BY: **M. Ikle**
- ☒ MOTION PASSED 9 / 0
- ☐ MOTION FAILED

6. **BOARD ADMINISTRATION:** ☒ **None** ☐ **Item(s) Noted Below**

a) Per-Diem for Special Meetings / Functions: ☒ None ☐ Items Noted Below

b) Event Announcement(s): ☐ None ☒ Item(s) Noted Below

- CMHAM Fall Conference at the Grand Traverse Resort, Traverse City, MI on October 26-27, 2026

c) Executive Director Evaluation and Contract Committee / Recommendation

Discussion was held. M. Pizzimenti, Committee Chair, discussed the exemplary leadership, the continued progress in agency's strategic goals, and the impressive amount of representation in local community, regional and State events that the executive director has accomplished in the past year, per the Committee's review of the Executive Director's self-evaluation.

ACTION 1: EXECUTIVE DIRECTOR EVALUATION

MOVED BY: M. Pizzimenti / SECONDED BY: A. Yurkanin

Motion to approval of the Executive Director's Evaluation, as presented.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

ACTION 2: EXECUTIVE DIRECTOR CONTRACT

MOVED BY: M. Pizzimenti / SECONDED BY: A. Yurkanin

Motion to approve the employment contract for Constance Conklin Executive Director per contract terms, as presented. Effective 10/01/2026.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

7. **CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda: ☐ None ☒ Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

MOVED BY: M. Paige / SECONDED BY: S. Vandemergel

Motion to accept and approve the consent agenda, as presented.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

a) **MEMO: RECIPIENT RIGHTS OFFICERS (2 FTE) FUNDING FOR FY27 2-ACTIONS) (REF. W&M AG. #3)**

Action 1: Approval for funding the Recipient Rights Office at the current staffing level of 2 FTE's

Motion to approve to continue to fund the Recipient Rights Office at its current staffing level of 2 FTEs, as presented. Effective 10/01/2026.

Action #2: Approval of the Recipient Rights Office's new outcomes for FY26

Motion to approve the new outcomes for FY27, as presented. Effective 10/1/2026.

b) FY27 WASHTENAW MASTER EARNED REVENUE AGREEMENT (MERA) – LIVINGSTON PURCHASE OF RRO AND APPEALS OFFICER FROM WASHTENAW (REF. W&M AG. #4)

Motion to approve FY27 Master Earned Revenue Exchange Services Agreement for Livingston County Community Mental Health Authority to purchase services from Washtenaw County Community Mental Health, as presented. Effective 10/1/2026 to 9/30/2027.

c) MEMO EMPLOYEE COLA / SALARY SCALE ADJUSTMENT (3-ACTIONS) (REF. W&M AG. #5)

Action #1: Approval of 2% Employee Cola

Motion to approve a 2% COLA to our overall salary schedule, as presented. Effective 10/01/2026.

Action #2: Approval the reclassification of positions grade 101-104

Motion to approve the reclassifying positions in the current grades 101 to 104 up 1 grade level, as presented. Effective 10/01/2026.

Action #3: Approval of adding step 9 to current pay schedule

Motion to approve adding step 9 to the current salary schedule, as presented. Effective 10/01/2026.

d) FY27-FY29 PROVIDER CONTRACTS FOR SERVICES, CODES, AND RATES (REF. W&M AG. #6)

Motion to approve the Provider service and administrative contracts at the FY25-26 contract rates in attachment 1 for FY27-29, as presented. Effective 10/01/2026 to 09/30/29.

e) FY27-FY29 TRILLIUM BEHAVIORAL PATHWAYS, LLC DBA TRILLIUM BEHAVIORAL HEALTH (REF. W&M AG. #7)

Motion to approve the FY27-29 Contract between LCCMHA and Trillium Behavioral Pathways, LLC dba Trillium Behavioral Health for all-inclusive Community Psychiatric Inpatient services at rates, as presented. Effective 10/01/2026 to 9/30/2029.

f) FY27 MRS ICTA AGREEMENTS (CMH, GENESIS AND LESA) (REF. W&M AG. #8)

Motion to approve three FY27 Interagency Cash Transfer Agreements (LESA, Genesis House, and CMH) between Michigan Rehabilitation Services and LCCMHA for the funding of employment services for LCCMHA consumers, as presented. Effective 10/1/2026 to 9/30/2027

g) MEMO: NORTON AND MAPLEWOOD GROUP HOME LEASES (2-ACTIONS) (REF. W&M AG. #9)

Action 1: Authorization to enter into negotiations with Maplewood leasing.

MOTION to The Board authorizes LCCMHA to enter into negotiations with Maplewood Leasing regarding a potential land contract for the property located at 2367 Golf Club Road, Howell, MI 48843. This authorization includes engaging legal counsel for review, guidance, and preparation of all necessary documents. Any final agreement will be subject to completion of due diligence, legal review, and approval of all applicable contractual and closing requirements and fees with Board Review and final approval. Effective 9/30/2026.

Action #2: Approve to terminate lease agreement for property at 4238 Norton Road Howell, MI

MOTION to approve the termination of the lease agreement for the property located at 4238 Norton Rd, Howell MI 48843 with Maplewood Leasing with 60 days' notice. Effective 9/30/2026.

h) ASSOCIATE DIRECTOR OF CLINICAL OPERATIONS (2-ACTIONS) (REF. W&M AG. #10)

Action 1: Approve a new Associate Director of Clinical Operations position

Motion to The Board approve a new Associate Director of Clinical Operations (Pay Grade 115) to provide strategic leadership and oversight of clinical operations, as presented. Effective 10/01/2026.

Action #2: Approve the Associate Director of Clinical Operations job description

Motion to approve the job description for the position of Associate Director of Clinical Operations (Pay Grade 115), as presented. Effective 10/01/2026.

i) FY27 ANNA'S LAWN PREP, LLC (REF. W&M AG. #11)

Motion to approve an administrative contract between LCCMHA and Anna's Lawn Prep, as presented. Effective 10/01/2026 to 9/30/29.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach September, 2026 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

- d) **MEMO: TRINITY HEALTH SYSTEMS/LIVINGSTON CMH BEHAVIORAL HEALTH PEER**
Discussion was held.
MOVED BY: M. Pizzimenti / SECONDED BY: S. Vandemergel
Motion to approve the utilization of CMH non-Medicaid funding to continue the CMH Behavioral Health Peer at Trinity ED, as presented, effective 10/1/2026 through 12/31/2026.
☒ **MOTION PASSED 9 / 0**
☐ **MOTION FAILED**

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

- a) **FY27 BUDGET REPORT**
Discussion was held.
MOVED BY: M. Serio / SECONDED BY: A. Yurkanin
Motion to approve the FY27 Budget, as presented
☒ **MOTION PASSED 9 / 0**
☐ **MOTION FAILED**

The Minutes of the September 22, 2026 meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): ☐ **None** ☒ **Item(s) Noted Below**

- a) Event Announcement(s): ☐ None ☒ Items Noted Below

- Next Regional Board Meeting Date: 10/14/2026

- b) Draft Minutes for 08/11/2026

- c) Draft Minutes for 09/16/2026

11. CMHAM: ☐ **None** ☒ **Item(s) Noted Below**

- a) Event Announcement(s): ☐ None ☒ Items Noted Below

- 2026 Annual Fall Conference October 26-27, 2026, Grand Traverse Resort Grand Traverse, MI

12. BOARD CORRESPONDENCE: ☐ **None** ☒ **Item(s) Noted Below**

- a) Joint Commission Final Accreditation Report & Award Letter

13. NEW BUSINESS: ☒ **None** ☐ **Item(s) Noted Below**

14. OLD BUSINESS: ☐ **None** ☒ **Item(s) Noted Below**

- a) **PARKING LOT ITEMS:**

- 1.) R. Garber spoke on how it would be helpful to the Board to prospective from LCCMHA Consumers and requested that a member/ members of the Consumer Action Panel attend a Board meeting every six months.

15. CALL TO THE PUBLIC: ☒ **None** ☐

16. ADJOURNMENT: THE MEETING ADJOURNED AT 6:26 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Andrew Yurkanin
BOARD SECRETARY

Date